

# MAHATMA GANDHI NATIONAL COUNCIL OF RURAL EDUCATION

Department of Higher Education, Ministry of Human Resource Development

Government of India

APPLICATION FOR CONSULTANT DECEMBER 2019-20

Dear Applicants, Submit your application with nature of work you would like to take up, and deliverables. MGNCRE Workplan is attached for your reference.

1. Full Name (Mrs./Ms/Mr.) :	2. Telephone / Mobile No. :
3. Date of Birth :	4. Occupation:
5. Full Postal Address for communication (including e-mail address) :	

6. Educational Qualification :

S No	Degree	Institution	% of Marks/Grade	Year of Passing

7. Additional Qualifications :

S No	Degree	Institution	% of Marks/Grade	Year of Passing

8. Languages Known :

S No	Language	Speaking	Writing	Independent Communication

1. Work Experience in years(s) : Teaching-                      Research-                      Industry-

## DECLARATION

I certify that I have gone through the internship policy of MGNCRE and the notification. The above information furnished by me is true to the best of my knowledge and belief.

Place:

Date:

Signature:

Name:

# Mahatma Gandhi National Council of Rural Education

Department of Higher Education  
Ministry of Human Resource Development  
**MGNCRE WORKPLAN**

S No	Capsule of Work	Deliverable(s)	Per Unit Total Price in Rs	No of Units required till Mar2021
1.	UNICEF project – report writing basing on the proforma inputs or records and editing	Reviewing all elements of a report are included as per the template continuous activity for all three states. (per page) (an average of 15 pages per report)	100/-	Approx 60 reports
2.	Handholding for UNICEF Project	Attending review meetings, supporting the MGNCRE Faculty with pre, during and post workshop capacity building and handholding (drafting letters, coordinating with govt depts. for participation in the curriculum development workshop/programme, attending internal meetings, documentation of review meetings) background work(per programme day)	2000/-	60
3.	Resource Person for programme	Conducting the programme being the resource person per day	5000/-	60
4.	5-Day Faculty Development Programme Schedule and Activities preparation(one time activity)	Planning the schedule, Planning activities for each session, create resources for all sessions and banner and certificate as well as any incidentals including standees	15000/-	5
5.	2-Day Faculty Development Programme Schedule and Activities preparation(one time activity)	Planning the schedule, Planning activities for each session, create resources for all sessions and banner and certificate as well as any incidentals including standees	12000/-	10
6.	1-Day Faculty Development Programme Schedule and Activities preparation(one time activity)	Planning the schedule, Planning activities for each session, create resources for all sessions and banner and certificate as well as any incidentals including standees	6000/-	10
7.	Nai Talim Book Writing (B Ed and D Ed Levels) (one time activity)	Experiential Learning Activities for various activities as per content outline prepared for the book(per page)	250/-	200 pages
8.	Coordination with Nai Talim Books' (English, Marathi and Tamil) writers to produce at least one book in their regional language(one time activity)	Engage members of whatsapp group created for various languages to meet the targets set under the guidance of Chairman by 31 March 2020 (per group)	5000/-	
9.	Development of Facilitator Manuals	Experiential Learning Activities for various activities as per content outline prepared for the book(per page) 100 pages each	250/-	100
10.	One day Consultative Workshop on Community Engagement/BBA Curriculum	Consultation with Faculty coordinator, Arrangements, Meet Report with list of participants, good quality camera photos, video and session wise report along with press clippings, Facilitating the sessions, Training the participants with respect to Community issues and report submission	5000	500
11.	One day swachhatha Action Plan Field Visit	Consultation with Faculty coordinator,Preparation, Arrangements, good quality camera photos, video, Village Visit report, Institutional Swachhta Action Plan & press clippings, Field visit , Awareness to NSS Coordinator, students and villagers about swachhathaa including ODF, Action plan of HEI and village visit report	3000	200

		submission.		
12.	Awareness About WASH Program	Consultation with Nodal officer, Preparation, Arrangements, Action Plan report by HEI Including registration of volunteers.	5000	50
13.	Half Day Roundtable with the BBA RM State Level Stakeholders	Preparation, Arrangements, Roundtable with list of participants, publishable camera photos, video and session wise report & press clippings	5000	500
14.	Two Day Faculty Development Programme on BBA RM/MBA RM Program	Consultation with Faculty coordinator, Arrangements, Meet Report with list of participants, photos, video and session wise report along with press clippings, Facilitating the sessions, Training the participants with respect to Community issues, Demonstration, Role-play, Village Map and report submission	10000	100
15.	Five Day Faculty Development Program on BBA RM/MBA RM/Nai Talim Curriculum at Universities	Consultation with Faculty coordinator, Arrangements, Meet Report with list of participants, photos, video and session wise report along with press clippings, Facilitating the sessions, Training the participants with respect to Community issues, Demonstration, Role-play, Village Map and report submission	25000	50
16.	Social Media Updation	Facebook, Twitter and MGNCRE website Updation(per day)	500	365 days
17.	Caselets Preparation (2-5 pages)	Communication, review, providing comments for improvement and finalization of Caselets(per caselet)	500	500
18.	Text Books Preparation	Communication with course material writers, guiding them throughout the process, monitoring(per course per language)	500	50
19.	Text Books Preparation	Reviewing the Material received and providing comments for improvement Chapter wise (25-40 pages) per revision (per course per language)	500	50
20.	Text Books Preparation	Sending it for designing, monitoring and bringing it in publishable format Book wise ( 125-200 pages) (per course per language)	500	50
21.	2 Day Industry Academia Meet	Preparation, Arrangements, Meet Report with list of participants, publishable camera photos, video and session wise report along with press clippings	10000	50
22.	1 Day Village Visit	Preparation, Arrangements, Village Visit Report, list of participants, publishable camera photos, video, Village Visit report, Institutional Swachhta Action Plan & press clippings	3000	200
23.	2 Day Technology Incubation Exhibition on Waste Management	Preparation, Arrangements, Exhibition Report with list of participants, publishable camera photos, video and session wise report &press clippings	10000	13
24.	Half Day Roundtable with the BBA RM State Level Stakeholders	Preparation, Arrangements, Roundtable with list of participants, publishable camera photos, video and session wise report & press clippings	5000	25
25.	1 Day Curriculum Orientation with BBA RM District Level Stakeholders	Preparation, Arrangements, Roundtable with list of participants, publishable camera photos, video and session wise report &press clippings	5000	300
26.	2 Day Faculty Development Workshop with BBA RM District Level Stakeholders	Preparation, Arrangements, Roundtable with list of participants, publishable camera photos, video and session wise report & press clippings	5000	300
27.	30 Minute Video Film (AV Material on Nai Talim, Rural Engagement and Rural Management)	Scripting, shooting, editing, voice over, sound effects, visual incorporation as per the subjects or courses taught in B Ed, M Ed, MA, BBA RM and MBA RM or any assigned rural related subject	15000	60
28.	8 Page monthly newsletter	Scripting, editing, designing, colour and graphic effects, visual incorporation as per the subjects or courses taught in B Ed, M Ed, MA, BBA RM and MBA RM or any assigned rural related subject	10000	15

29.	Editing Textbooks below 200 pages	Editing and designing textbooks and resource material, cover page, visual incorporation as per the subjects or courses taught in B Ed, M Ed, MA, BBA RM and MBA RM or any assigned rural related subject	10000	40
30.	Office Communication and editing of reports	Office communication to the stakeholders from universities, higher education department(per page)	100	1000
31.	Reporting and proposals	Compilation of programme reports, project reports, project proposals, quarterly reports, interim reports and annual reports(per page)	150	5000
32.	Personally visiting and meeting the officials as per the direction of MGNCRE	For following up on the projects, programs, reports, works, reports & payments as per the MGNCRE instructions (including the local travel cost)	2500	100